

St. Joseph Catholic Church

July 29, 2018

Dear Parents,

The Youth Group Program will begin on Wednesday, August 15th, 2018. Classes will be held on **Wednesday from 6:30 p.m. to 8:30 p.m.** Regular attendance at Mass is mandatory. Regular reception of the sacraments and giving of your time and talents for the benefit of our parish will instill in your children the right priorities for a good Catholic family.


In order to update our records, I am asking each family to register their children in the Youth Group Program. Packages include:

- (1) *St. Joseph Youth Ministry Mission Statement*
- (2) *Youth Ministry Calendar*
- (3) *Abuse & Harassment policy*
- (4) *Code of Conduct for Children & Youth*
- (5) *Youth Ministry registration forms*
- (6) *Publicity policy agreement*
- (7) *Medical release form (notary signature is required)*
- (8) *Pickup policy*

The first day of Youth Ministry is Wednesday, August 15th.

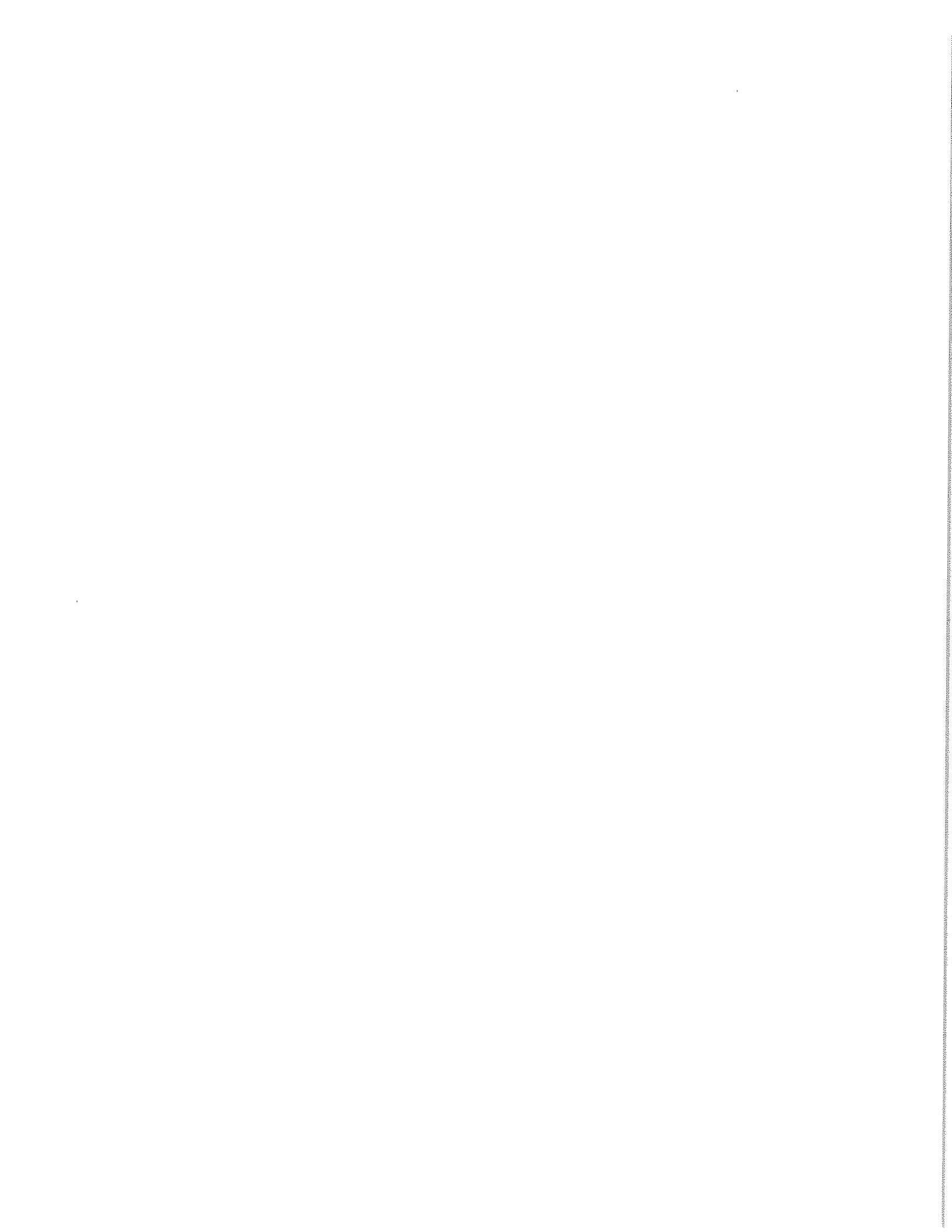
We consider it an honor to assist you as you raise your child in the faith, and may the good Lord bless you for all you do!

Sincerely,



Barney Barnard III
Youth Minister

Enclosures



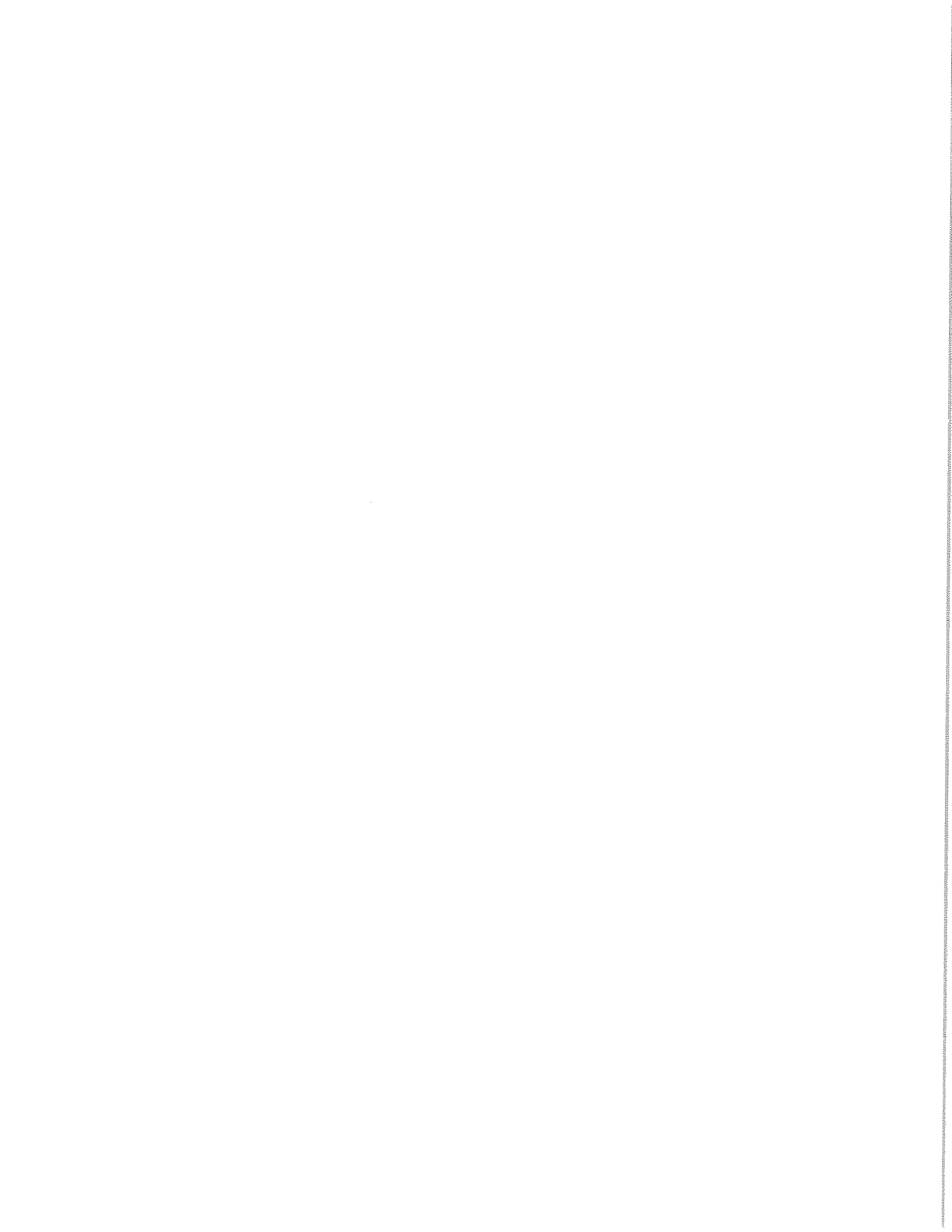
Mission Statement

We are a group of active youth who support and offer strength, service, and compassion to the St. Joseph's Community and wherever the Spirit calls us.

We are dedicated and committed to our unbreakable faith in spreading the word of God through music and our love for Jesus Christ, Keeping the spirit of J.O.E. alive.

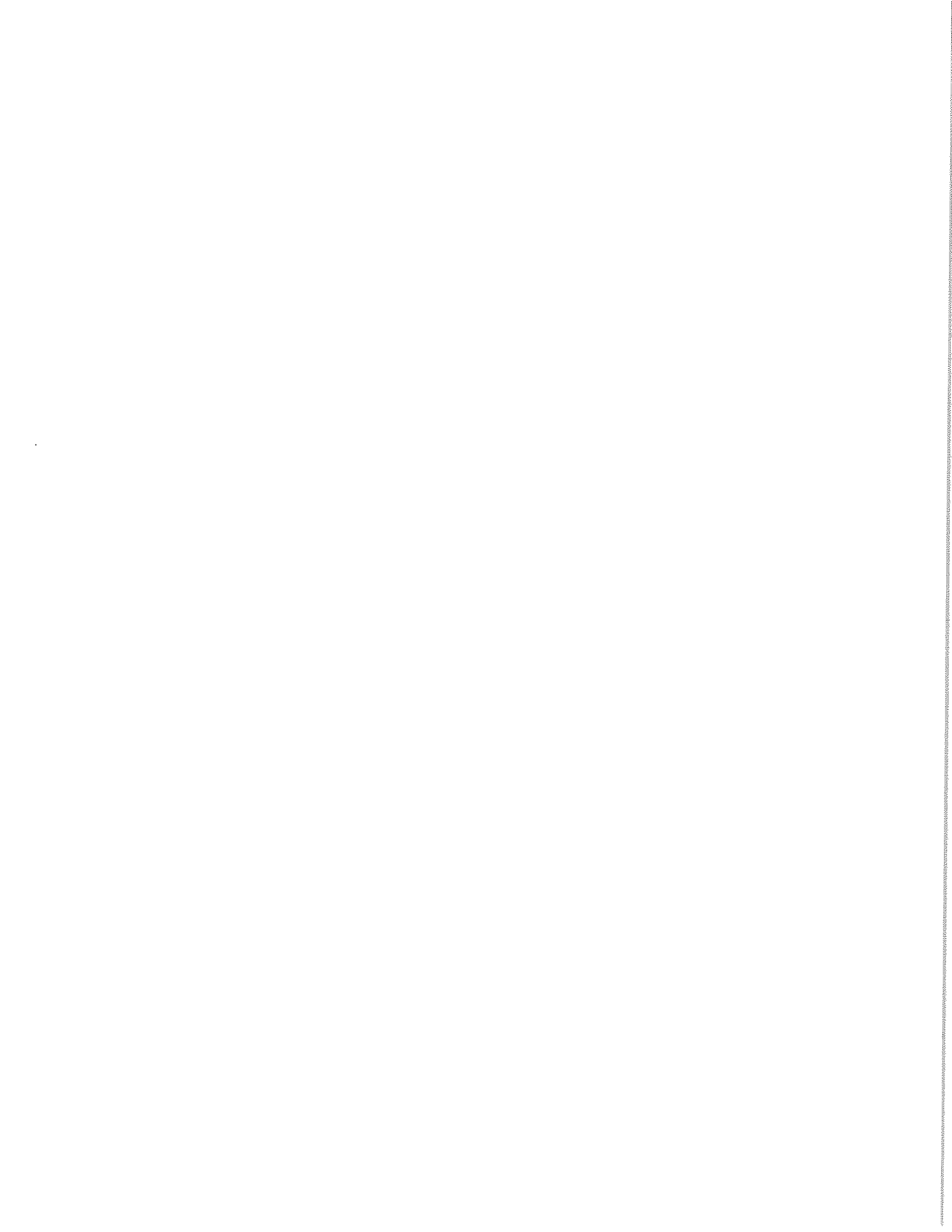
Jesus Over Everything





J.O.E. Youth Ministry Wednesday Night Meetings 2017-2018

MONTH	DAY	ACTIVITY
AUGUST	15	Youth Group/ Orientation
	22	Youth Group
	29	Youth Group
SEPTEMBER	5	Youth Group
	12	Youth Group
	19	Youth Group/SPECIAL NOTE: PARENTS OF ALL YOUTH / SAFE ENVIRONMENT OVERVIEW
	26	Youth Group/ Reminder of SEE YOU AT THE POLE Sep 26
OCTOBER	3	Youth Group
	10	Youth Group
	17	Youth Group
	24	Youth Group
	31	NO YOUTH GROUP -- HAPPY HALLOWEEN
NOVEMBER	7	Youth Group
	14	Youth Group
	21	NO YOUTH GROUP -- HAPPY THANKSGIVING!
	28	Youth Group
DECEMBER	5	Youth Group
	12	Youth Group
	19	Christmas Party
	26	NO YOUTH GROUP -- HAPPY NEW YEAR!
JANUARY	2	NO YOUTH GROUP -- WINTER BREAK!
	9	Youth Group
	16	Youth Group
	23	Youth Group
	30	Youth Group
FEBRUARY	6	Youth Group
	13	Youth Group
	20	Youth Group
	27	Youth Group
MARCH	6	Youth Group/ ASH WEDNESDAY
	13	Youth Group
	20	NO YOUTH GROUP-- SPRING BREAK
	27	Youth Group
APRIL	3	Youth Group
	10	Youth Group
	17	Youth Group
	24	Youth Group
MAY	1	Youth Group
	8	Youth Group
	15	Youth Group
	22	END OF YEAR PARTY/ Fifth Graders visiting



Abuse and Harassment Policies and Guidelines

Types of Abuse

Physical: Bruises, welts, burns, scratches, or bite marks, which are often explained away as accidental. Marks will appear in peculiar clusters, such as patterns consistent with teeth or fingernails. Wounds may appear in various stages of healing. There may be reluctance on the part of the child to discuss the “suspected” abuse and tendency will be to hide the marks that are a result of the abuse.

Emotional and Psychological: Symptoms are less obvious than those of physical abuse. Symptoms are usually observed in the behavior of the child. The child may seem unusually adult or juvenile, hard to get along with in general, or even unusually submissive. (It is important to note that these behaviors either separately or simultaneously do not always indicate abuse. Some signs may occur as part of the maturation process of the child or the result of a different problem.)

Neglect: Child may be emotionally, psychologically or physically developmentally impaired. Medical and dental needs may be unmet. Child may be inappropriately dressed for the weather or activities. The child may have the ongoing condition of being unclean, tired or in trouble at school. Often times the student may be a “loner” may steal or beg.

Sexual: Sexual abuse consists of any sexual exploitation of children under the age of 18 by an adult or a person 4 years older than the victim even if the child seems to be consenting. This form of abuse includes fondling, incest, rape, murder, assault, oral stimulation, genital or anal stimulation or non-violent sexual stimulation. Child sexual abuse can be inflicted in ways other than the physical assaults listed above. It can take such forms as witnessing adult sexual relations, indecent exposure, verbal sexual stimulation, peeping toms, exhibitionism, or obscene phone calls. Involving children in pornography or prostitution are also forms of child sexual abuse.

Guidelines

Any verbal or non-verbal sexual interaction with a child is inappropriate. Appropriate expressions of love and support include touching; however, children must be physically respected.

As much as possible, use the buddy system when working with individual youth. Let another adult know where you are.

One on one interaction should only be male-male and female-female only.

Never take a member of the opposite sex home by yourself.

Special note: Keep a log of any unusual events or incidents involving a child that might indicate abuse.

Reporting

Reporting child abuse or even suspected child abuse is the law. You can be held responsible in the future if a victim informs anyone of authority that you were aware of the abuse and did not report it. If you need to report proven or suspected abuse, notify your supervisor immediately. The report must be made within 24 hours after you receive knowledge of the abuse.

Note: Never promise a student you will keep a secret if they confide in you.

Harassment Policy

We are committed to providing a work environment free of unlawful harassment. Company policy prohibits sexual harassment because of race, religious creed, color, national origin or ancestry, physical or mental disability, medical condition, marital status, age, sexual orientation or any other protected basis includes, but not limited to the following behavior:

- a. Verbal conduct such as derogatory jokes or comments, slurs or unwanted sexual advances, invitations or gestures;
- b. Visual conduct such as derogatory or sexually oriented posters, photography, cartoons, drawings or gestures;
- c. Physical conduct such as assault, unwanted touching, blocking normal movement or interfering with work because of sex, race, or any other protected basis;
- d. Threats and demands to submit to sexual requests as a condition of continued employment, or to avoid some other loss, and offers of employment benefits in return for sexual favors;
- e. Retaliation for having reported or threatened to report harassment.

If you believe you have been unlawfully harassed, we urge you to report the incident immediately. Follow the procedure so that your complaint can be resolved quickly and fairly :

1. When possible, confront the harasser and persuade him/her to stop
2. Provide a written complaint to your own supervisor or to any other ministry supervisor or the Executive Director as soon as possible after the incident. Include details of the incident(s), names of individuals involved and the names of any witnesses.
3. Supervisors will refer all harassment complaints to the Executive Director (if not the accused). The company will immediately undertake an effective thorough and objective investigation of the harassment allegations.
4. If the ministry determines that unlawful harassment has occurred, it will take effective remedial action in accordance with the circumstances. Any employee the ministry determines to be responsible for unlawful harassment will be subject to appropriate disciplinary action, up to and including termination.
5. Whatever action the ministry takes against the harasser will be made known to the employee lodging the complaint. The ministry will take appropriate action to remedy any loss to you resulting from harassment.
6. The ministry will not retaliate against you for filing a complaint and will not tolerate or permit retaliation by management, employees or co-workers.

We encourage all staff members to report any incidents of harassment stated by this policy immediately so that complaints can be quickly and fairly resolved. You should be aware that the Federal Equal Employment Opportunity Commission and the California Department of Fair Employment and Housing investigates and prosecutes complaints of prohibited harassment in employment. If you think you have been harassed or that you have been retaliated against for resisting or complaining, you may file a complaint with the appropriate agency. The nearest office is listed in the telephone book.

Code of Conduct for Children and Youth
Within the Diocese of St. Petersburg, FL

The first premise of this code is that children and youth function best when behaviors and expectations are clearly defined. It is accepted that parents are the first and foremost educators of their children in all aspects of their development. This experience aims at developing upright citizens and good Christians, following the new commandment Jesus gave His disciples, "A new commandment I give unto you that you love one another." (John 13:34-35)

In Timothy 4:12 we read "Let no one have contempt for your youth, but set an example for those who believe, in speech, conduct, love, faith and purity." Timothy is urged to rely on the gifts he has received from God. This code urges our children and youth to rely on God's gifts to them, especially charity, chastity and purity. This calls the young person to acknowledge and promote one's personal dignity and the rights that go with it.

It becomes important for children and youth to know the difference between "right" and "not right" relationships. "Right" relationships foster personal, spiritual, and emotional growth, e.g., the ability to communicate, to forgive, to show affection, to be honest, vulnerable, dependable, etc. "Not right" relationships become harmful and hurtful, and even abusive. Abuse occurs when someone does not respect another's boundaries, uses power, tricks, threats, or violence to cross or change another's boundaries, or inflicts hurtful or unwanted behavior (physical, verbal, emotional, or sexual) on another person.

This code is used in conjunction with existing local or diocesan policies, protocols or other codes and is not intended to supercede them.

When engaging in formal and informal activities, functions, and programs, children and youth are expected to behave appropriately at all times, respecting the rights of others.

1. Christian behavior is expected at all times.
2. Respect for individuals, the community and facilities being used is required.
3. Cooperation and self-control are necessary when participating in programs and activities.
4. Dress must be in accord with the activity and appropriate for a Christian environment.
5. Unacceptable behavior and lack of cooperation will not be tolerated, but will be addressed appropriately. Examples of unacceptable behavior are as follows, though not limited to:
 - a. disrespect for adults and peers
 - b. use of vulgar language or gesture, use of racial slurs
 - c. damaging of property
 - d. fighting or intent to injure others
 - e. constant disturbance of others at work or in an activity
 - f. cheating
6. Possession of weapons, possession, sale or use of alcohol or drugs are forbidden.
7. No child or youth has the right to treat another in any manner that will cause physical or emotional pain. Therefore harassment of any kind is unChristian and unacceptable.

8. Coercion or threats to do something physically hurtful or for the purpose of exposing someone or something about another is unacceptable behavior.
 9. Chastity is a virtue to be held in high esteem and promoted in practice. Sexual abuse of any sort, coercing a person to engage in sexual acts against her or his will, physically touching the sexual parts of another's body, treating a person like a sexual object are unacceptable and abusive behaviors. Consensual sex between students or initiated by minors to adults must never occur.
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References:

Diocese of Omaha, NE (2002). Sample Youth Code of Behavior.

Diocese of Orlando, FL (2002). Code of Conduct, Bishop Moore Catholic High School.
Code of Conduct, Annunciation Catholic Academy.
Diocese of Orlando, FL (2002).

McCarthy, Robert J. (2002). Protecting Young People, National Federation of Catholic Youth Ministers, Washington, D.C.

23rd General Chapter of the Salesians of Don Bosco (1990). Educating Young People to the Faith.

Third Draft 03.06.03

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RETURN ALL PAGES,
FILLED OUT AND
NOTARIZED, AFTER
THIS PAGE



St. Joseph Catholic Church
Youth Ministry, Faith Formation & Pre-K
2018-2019

"Do Not Be Afraid"

St. John Paul II

Date: _____

Name of Student: _____
(First) (Middle) (Last)

Date of Birth: _____ Place of Birth: _____
(city, state)

School: _____ Grade: _____

Name of Student: _____
(First) (Middle) (Last)

Date of Birth: _____ Place of Birth: _____
(city, state)

School: _____ Grade: _____

Name of Student: _____
(First) (Middle) (Last)

Date of Birth: _____ Place of Birth: _____
(city, state)

School: _____ Grade: _____

Family Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Email Address(es) _____

Fathers Name: _____ Religion: _____

Occupation: _____ Cell/Work: _____

Mothers Name: _____ Religion: _____

Occupation: _____ Cell/Work: _____

Sibling(s) (name, age, grade, and school)

Special Needs / Allergies:

Youth T-Shirt Size: _____

Sacramental History

Name of Child:

(Please fill in completely)

Sacrament	Church	City	State	Date
Baptism				
1st Reconciliation				
1st Communion				
Confirmation				

Sacramental History

Name of Child:

(Please fill in completely)

Sacrament	Church	City	State	Date
Baptism				
1st Reconciliation				
1st Communion				
Confirmation				

Sacramental History

Name of Child: _____

(Please fill in completely)

Sacrament	Church	City	State	Date
Baptism				
1st Reconciliation				
1st Communion				
Confirmation				

Parents of Youth Group only, *You*, are a big part of what we do during the year. If you feel like you would be an asset to our Youth Ministry, please check some areas where you would like to help out.

Youth Nights

Service Events

Social Events

Retreats

Retreat Cooking Crew

Kitchen/Snacks

Fundraising

Office Help

Transportation

Other _____

Please Sign below if all above information is correct...

Sign here: _____

Date _____

St. Joseph Catholic Church
 5316 11th Street Zephyrhills, Fl 33541
 (813) 782-2813

**ANNUAL PARENTAL PERMISSION/RELEASE
for Communication, Photos, and Medical**

Method of Communication Release:

During the year your student is a member of the parish youth ministry. We will try to keep them up-to-date with dates for meetings and/or changes in our calendar of events. With the implementation of the Safe Environment policies within the Diocese of St. Petersburg, we are now seeking your permission for these items.

___ **Yes**, I give _____ (my youth) permission to communicate with the Youth Minister through the use of his/her:

(please check all that apply)

- Email address _____
- Facebook _____
- Instagram _____
- Snap Chat _____
- Home phone _____
- Cell phone _____
- Text message _____
- Postal mail _____

I also give permission for the Youth Minister to use this contact information to communicate with him/her. We understand that any addresses received through the parish youth ministry program will *only* be used for the parish youth ministry purposes

___ **No**, I *do not* give _____ (my youth) permission to communicate with the Youth Minister through the use of his/her (please check all that apply)

- Email address _____
- Facebook _____
- Instagram _____
- Snap Chat _____
- Home phone _____
- Cell phone _____
- Text message _____
- Postal mail _____

___ I, as parent/guardian, will also receive an email update of all dates for meetings and/or changes in the calendar of events. My email address is: _____.

Publicity/Photo/Video Release:

From time to time, publicity releases for newspapers, television, website, and other media may be prepared about events occurring at the parish. These may or may not be accompanied by photos or videotape of students. The releases may be prepared by St. Joseph Parish or media representative.

___ **Yes**, I do give permission for my student(s) name and likeness to be included in such publicity releases/photos/videos.

___ **No**, I *do not* give permission for my student(s) name and likeness to be included in such publicity releases/photos/videos.

IN CASE OF AN ACCIDENT OR SERIOUS ILLNESS, THE ABOVE PARISH WILL CONTACT THE PARENT/GUARDIAN LISTED BELOW. IF THE PARISH IS UNABLE TO REACH THEM, OR ANY OTHER PERSON DESIGNATED, THEN I HEREBY AUTHORIZE THE CHURCH AND ITS REPRESENTATIVES TO CONTACT MY CHILD'S PHYSICIAN AND/OR MAKE ARRANGEMENTS FOR IMMEDIATE EMERGENCY TREATMENT. PAYMENT OR FEES FOR ALL MEDICAL SERVICES WILL BE THE RESPONSIBILITY OF THE PARENT/GUARDIAN. **THIS MEDICAL RELEASE IS VALID FROM AUGUST 1, 2018 UNTIL JULY 31, 2019 AND FOR ALL EVENTS THROUGHOUT THE YEAR.** I UNDERSTAND THAT IT IS THE PARENT'S RESPONSIBILITY TO UPDATE THIS FORM AS NECESSARY THROUGHOUT THE YEAR.

Youth/Participant's Name: _____
Parent or Legal Guardian's Name _____ Phone(s) _____
Emergency contact information: _____
Family Physician's Name: _____ Phone: _____
Insurance Co. Name _____ Medical Insurance: ID number _____
Group Number _____ Cardholder's Name _____

Health Information

List all medications taken daily and/or regularly: _____

Youth/participant's allergies, if any, including medication and food allergies: _____

Youth/participant's chronic medical problems (e.g. diabetes, epilepsy): _____

Youth/participant's other physical restrictions or dietary requirements (if any): _____

Date of Tetanus: _____ Other medical: _____

Other medical treatment: In the event it comes to the attention of the Church representatives, volunteers or employees that my child has become ill with symptoms such as headaches, vomiting, sore throat, fever, diarrhea, I want to be called collect.

My child may be given: Tylenol (circle: yes / no); Ibuprofen (circle: yes / no); Throat lozenges (circle: yes / no); Benadryl (circle: yes / no).

Signature of Parent/Guardian Date

STATE OF FLORIDA, COUNTY OF _____

Sworn to and subscribed before me this ____ day of _____, 20__ who [] is personally known to me, or [] who produced the following as identification _____.

(SEAL)

Signature of Notary Public

Typed or printed name
Commission No. _____

St. Joseph Catholic Church

5.9 Student Pickup Authorization

I, _____, parent or legal guardian of
(Print Full Name)

_____, a student in grade _____, Faith Formation classes at
(Print Full Name)

St. Joseph Catholic Church, hereby give my consent to my child being released from class to the following individuals:

1. _____ (Print Fully Name) _____ (Relationship)

2. _____ (Print Fully Name) _____ (Relationship)

3. _____ (Print Fully Name) _____ (Relationship)

This authorization shall remain in effect for the entire catechetical year or until modified by me in writing. I have informed each of these individuals that should they need to pick up my child that they need to be prepared to display their photo identification. Should there be any question regarding this authorization, I may be reached at _____

(Print Fully Name)

(Relationship)

(Signature)

(Date)